

Copenhagen, 11<sup>th</sup> April 2014

## The Joint BSAC Working Group meeting Tues 11<sup>th</sup> – Wed 12<sup>th</sup> June 2014

On behalf of the two working group chairmen, we are very pleased to invite you to the BSAC Joint WG meeting which takes place on 11<sup>th</sup> - 12<sup>th</sup> June 2013 at: Crowne Plaza Copenhagen Towers, Ørestads Boulevard 114-118, 2300 Copenhagen.

The meeting will start at 13hrs on 11<sup>th</sup> June and finish at about 16 hrs on 12<sup>th</sup> June. There will some lunch from 12.00 on 11<sup>th</sup> June – so come in good time for that. We will see if we can arrange for there to be something for those who come just before the meeting.

Accommodation: We've reserved hotel rooms at the CABINN Metro Hotel, Arne Jacobsens Allé 2300 Copenhagen. This hotel is a 10 minute walk from the Crowne Plaza. The price per night for a single room is 545.00 DKK (without breakfast). If you can save on the breakfast costs and check out early on 12<sup>th</sup> June, there will be breakfast available from 8.30 am at the Crown Plaza. To book a room, please fill out the attached booking form and e-mail it to: metro@cabinn.com, or fax it to +45 32 46 57 01. Please do it by <u>11<sup>th</sup> May 2014</u>. The rooms are likely to go very quickly as we're getting into the summer season.

Please let Annelise Iversen from the Secretariat (ai@bsrac.org) know if you will take part. This must be by **22<sup>nd</sup> May 2014 at the absolute latest.** 

Travel (economy class) and the cost of hotel (545.00 DKK) will be reimbursed to members (one from each member organisation). Please book your flight as soon as you can to keep the costs down.

All the best,

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Note from the BS RAC Secretariat: TO SAVE MONEY AND PAPER, PLEASE ONLY PRINT IF NECESSARY